

Acquisition Plan for a Stonewall Jackson (SSBN 634) Memorial Plaque and Memorial Bench

Introduction

1. At the 2015 Business Meeting it was decided to address the SSBN 634 Association general membership with a proposal to acquire either or both, a Memorial Plaque at the Washington DC Navy Memorial, and a Memorial Bench at Patriot's Point, Charleston SC. (Refer to the Description Paragraph below for details)
2. Several positive replies were received as a result of the distribution of the meeting minutes. The replies indicated that the association should make an effort to procure both items.
3. Therefore, an acquisition process has been defined which includes a campaign for funds to **acquire both** memorial items.

*(Personal note: In the event we cannot collect enough funds for both memorials, the **Donation Form** asks for you to vote for a preferred memorial. If you don't have a strong preference, then please vote for "No Preference" which will allow some flexibility to the acquisition process. If you strongly prefer one over the other, then please vote for that item. These votes will be tallied in the event we receive enough for one but not both memorials.*

Thanks, Jeff)

Description

1. Memorial Plaque
 - a. Location is at the United States Navy Memorial, Washington D.C. at 7th St. NW just North of Pennsylvania Avenue.
 - b. A link to the plaque wall is: <http://navylog.navy memorial.org/plaque-wall>. A quick way to view the SSBN related plaques is type in SSBN in the "Search for a plaque" window.
 - c. Cost for a Memorial Plaque is \$3,000 with a \$500 deposit.
 - d. On receipt of the \$500 deposit, the plaque can be designed. The design may then be used to assist with raising the remaining funds.
2. Memorial Bench
 - a. Location is at Patriot Point near Charleston, SC. The benches are located near the Lewis and Clark sail and rudder display.
 - b. A link to a picture of the Sam Houston bench is on the website home page. A link to the John C. Calhoun bench which shows the bench and a general location picture is: <http://www.ssb630.org/id128.html>
 - c. Cost for a Memorial Bench is \$2,700. Payment in full is required prior to work to start.
 - d. There is about a 4-month turnaround from the order being placed and the finished bench installed.

Acquisition Process

1. All information regarding this acquisition process, including this document, forms, and campaign results will be posted on the stonyj634.org website home page. Postings to the Stonewall Jackson (SSBN 634) Facebook page will also be made.
2. Our target is to raise **\$5,700.00** from donations from our crewmembers. At this time we will not use General Account funds. Other donations will also be accepted.
3. The campaign for funds will terminate on **July 31, 2016**. Hopefully it will be quicker, but we want to make sure we have reached a good majority of the crew. At that time if we haven't received the funds required we will make a decision as to how to proceed.

4. This document, “Acquisition Plan . . .” will be sent to association members via email, and posted on the website and the Stonewall Jackson (SSBN 634) Facebook page. Since it costs over \$400, a USPO mail solicitation will not be used.
5. The **Donation Form** allows members to contribute and vote for their memorial preference. The form also includes disposition instructions in the event we do not collect enough funds to proceed. The disposition will allow you to select whether all or a portion or all of your donation is to be returned to you, or placed in the General Association account.
6. Your donation will be kept **confidential**, and there are **no minimum or maximum** donation amounts.
7. The results of the solicitations will be posted on the stonyj634.org website and Facebook as needed.
8. The request solicitations will continue until one of the following conditions is met.
 - a. Enough funds are received to procure both memorial items.
 - b. Enough funds are received for one memorial item.
 - c. After the termination date, not enough total funds are received for either item.
9. If condition 8.a. above occurs, we will proceed with the acquisition.
 - a. A message will be emailed and posted to note that the acquisition will proceed.
 - b. A “Designer/Facilitator” will be appointed to coordinate the design and installation of the memorial items. This may be one person for both items, or a person for each.
10. If condition 8.b. occurs, we will proceed with the acquisition per Paragraph 7 but for just the item that received the most votes tallied from the donation form. A message will be emailed and posted to apprise the crew of which item will be procured.
11. If condition 8.c. above occurs, refunds will be sent as determined by contributors’ request on the **Donation Form**.
12. Any extra funds received will be returned or deposited in the General Account in accordance with the distribution selected on the **Donation Form**.
13. During this process, updates will be emailed and posted.